

**THE CLAPHAM SOCIETY CONSTITUTION**  
**2024**

**ACCOUNTS**

21. The Committee shall comply, where appropriate, with their legal obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to:

- the keeping of accounting records for the Society;
- the preparation of the annual statements for the Society;
- the independent examination of the statements of account of the Society; and
- the transmission of the statements of account of the Society to the Charity Commission.

**ANNUAL REPORT**

22. The Committee shall comply, where appropriate, with their legal obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Charity Commission.

**ANNUAL RETURN**

23. The Committee shall comply, where appropriate, with their legal obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Charity Commission.

**AMENDMENTS**

24. This Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Society, provided that at least 21 days' notice of the proposed amendment has been given to all members, and provided that nothing herein contained shall authorise any amendment the effect of which would be to cause the Society at any time to cease to be a charity in law, and provided further that no amendment shall be made to clause, 2, 3, 4, 26 or this Clause until the approval in writing of the Charity Commission or other authority having charitable jurisdiction shall have been obtained.

**NOTICES**

25. Any notice required to be given by this Constitution shall be deemed to be duly given if left at, or sent by prepaid post, to the address of that member last notified to the Honorary Membership Secretary.

**WINDING UP**

26. The Society may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Society confirmed by a simple majority of members voting at a further Special General Meeting held not less than 21 days after the previous Meeting. If a motion for the dissolution of the Society is to be proposed at an Annual General Meeting or a Special Meeting this motion shall be referred to specifically when notice of the Meeting is given. In the event of the dissolution of the Society the available funds of the Society shall be transferred to such one or more charitable institutions having objects similar to those herein before declared as shall be chosen by the Committee and approved by the Meeting of the Society at which the decision to dissolve the Society is confirmed. Preference shall be given to a body able to utilise such funds in the Clapham area. On dissolution the minute books and other records of the Society shall be deposited with Lambeth Archives.

**NAME**

1. The name of the Society shall be "The Clapham Society".

**OBJECTS**

2. The Society is established for the public benefit for the following purposes in the area generally known as Clapham in south-west London, irrespective of local government, postal or parliamentary boundaries, which area shall hereinafter be referred to as "Clapham":

- to promote high standards of planning and architecture;
- to stimulate public interest in the geography, history, natural history and architecture of the area;
- to encourage the preservation, protection, development and improvement of features of historic or public interest in Clapham.

3. In furtherance of the said purposes, but not otherwise, the Society through its Committee shall have the following powers:

- to promote civic pride in Clapham;
- to promote research into subjects directly connected with the objects of the Society and to publish the results of any such research;
- to act as a co-ordinating body and to co-operate with the local authorities, planning committees, and all other statutory authorities, voluntary organisation, charities and persons having aims similar to those of the Society;
- to promote or assist in promoting activities of a charitable nature throughout Clapham;
- to publish papers, reports and other literature;
- to make surveys and prepare maps and plans and collect information in relation to any place, erection or building of beauty or historic interest within Clapham;
- to hold meetings, lectures and exhibitions;
- to educate public opinion and to give advice and information;
- to raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Society shall not undertake any permanent trading activities in raising funds for its primary purpose;
- to acquire, by purchase, gift or otherwise, property whether subject to any special trust or not;
- subject to such consents as may be required by law, to sell, let mortgage, dispose of, or turn to account, all or any of the property or funds of the Society as shall be necessary;
- subject to such consents as may be required by law, to borrow or raise money for the purposes of the Society on such terms and on such security as the Committee shall think fit, but so that the liability of individual members of the Society shall in no case extend beyond the amount of their respective annual subscriptions;
- to do all such other lawful things as are necessary for the attainment of the said purposes.

4. The Society shall not conduct any party political or religious activities.

**MEMBERSHIP**

5. Membership shall be open to all who support the purposes of the Society. No member shall have power to vote at any meeting of the Society if his or her subscription is in arrears at the time. Corporate members shall be such societies, associations, educational institutions or businesses as support the purposes of the Society. A corporate member shall appoint a representative to vote on its behalf at all meetings but before such representative exercises the right to vote the corporate member shall give particulars of such representative in writing to the Honorary Secretary.

## SUBSCRIPTIONS

6. The subscription shall be:

Individual members per annum	£20
Household (up to three named members)	£30
Corporate members per annum	£50

or such reasonable sum as the Committee shall determine from time to time and it shall be payable on or before 1 April each year. Membership shall lapse if the subscription is unpaid three months after it is due.

7. The subscription of a member joining the Society in the three months preceding 1 April in any year shall be deemed to cover also the year beginning on 1 April that year.

## MEETINGS

8. An Annual General Meeting shall be held in or about October of each year to receive the Committee's Report and the Accounts, examined by an Independent Examiner, and to elect Officers of the Society and Members of the Committee. The Committee shall decide when ordinary meetings of the Society shall be held.

9. Special General Meetings of the Society shall be held at the discretion of the Committee or at the written request of 15 or more members whose subscriptions are fully paid up. 25 members personally present shall constitute a quorum for Special General Meetings and the Annual General Meeting. The committee shall give at least seven days' notice to members of all meetings of the Society.

## OFFICERS

10. The Officers of the Society shall consist of:

Chairman	Vice Chairman
Honorary Secretary	Honorary Treasurer
Honorary Membership Secretary	Honorary Legal Counsel

all of whom shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting. A President and Vice-Presidents may also be elected at a General Meeting of the Society, for periods to be decided at such a meeting. The Committee shall have the power to fill casual vacancies occurring among the Officers of the Society.

11. No person may hold more than two offices in the Society.

## COMMITTEE

12. The Committee shall consist of the Officers and not more than ten other members. The Committee shall have power to fill casual vacancies occurring among the full members of the Committee and to co-opt further members who shall attend in a non-voting capacity. The President and Vice-Presidents may attend any meeting of the Committee but may not vote at such meetings.

13. The Committee shall be responsible for the management and administration of the Society and may take decisions on its behalf. Seven shall constitute a quorum at a Committee meeting. In the event of an equality of the votes cast, the Chairman shall have a second or casting vote. The Committee may appoint, regulate and dissolve sub-committees from time to time for such purposes as it thinks fit, provided that at least one member of each sub-committee is also a member of the Committee and that all actions and proceedings of each sub-committee shall be reported to the Committee.

## VOTES OF MEMBERS AND ELECTIONS

14. The Officers and Members of the Committee must be members of the Society. They shall be elected at each Annual General Meeting and shall hold office until the end of the following Annual General Meeting. Outgoing Officers and Committee members may be re-elected.

15. Nominations for the election of Officers and Members of the Committee shall be made in writing to the Honorary Secretary at least 14 days before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the nominee shall have been obtained. The elections of Officers shall be completed before the election of further Committee members. Nominees for election to Officers or Committee Members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Society.

16. If nominations exceed the number of vacancies, the election shall be by single ballot, in which every member of the Society present shall be entitled:

- in the case of Officers, to cast one vote in respect of each contested post;
- in the case of Committee members, to cast one vote for each of up to ten candidates and the ten candidates achieving most votes shall be elected.

Candidates for election to the Committee may vote in elections. Only members of the Society may vote in any elections or at any meetings of the Society.

## DECLARATION OF INTEREST

17. It shall be the duty of every member who has any direct or indirect financial or professional interest in any item discussed at any meeting of the Society (including any Committee or sub-committee meeting) at which he or she is present to declare such interest and he or shall not discuss such item (except by invitation of the Chairman) or vote thereon.

## EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

18. The Committee shall, out of the funds of the Society, pay all proper expenses of administration and management of the Society. After the payment of such expenses and the setting aside of reserve of such sums as may be deemed expedient, the Committee shall apply the remaining funds in furtherance of the purposes of the Society.

## INVESTMENT

19. All monies at any time belonging to the Society and not required for immediate application for its purposes shall be invested by the Committee in or upon such investment, securities or property as it may think fit, subject nevertheless, where appropriate, to such authority approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any properties in the hands of the Committee.

## TRUSTEES

20. Any freehold and leasehold property acquired by the Society shall, and if the Committee so directs any other property belonging to the Society, may be vested in trustees who shall deal with such property as the Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointments of new trustees shall be vested in the Committee. A trustee need not be a member of the Society but no person whose membership lapses by virtue of clause 6 hereof shall thereafter be qualified to act as a trustee unless and until re-appointed as such by the Committee. The Honorary Secretary shall from time to time notify the trustees in writing of any amendments hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Society shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.